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415 15th Street \* PO Box 366 \* Burlington, CO 80807 \* Phone 719-346-8652 \* Fax 719-346-8397

May 8, 2017

Dave Neumayer  
Western Area Power Administration  
Power Marketing Manager, Rocky Mountain Region  
P.O. Box 3700  
5555 E. Crossroads Blvd.  
Loveland, Colorado 80539-3003

Dear Dave,

Enclosed you will find the City of Burlington's 5-Year Integrated Resource Plan, along with Resolution 2017-02. If you have any questions, please feel free to contact me at 719-346-8652 or email to [tun,ellus@burlingtoncolo.com](mailto:tun,ellus@burlingtoncolo.com).

Sincerely,

A handwritten signature in black ink that reads "Tim Ellis".

Tim Ellis  
Public Works Director  
City of Burlington

Encl.

RESOLUTION 2017-02

STATE OF COLORADO )  
 )ss. RESOLUTION OF THE CITY COUNCIL  
 ) OF THE CITY OF BURLINGTON IN  
 )  
 County of Kit Carson ) THE COUNTY OF KIT CARSON,  
 ) STATE OF COLORADO

**RESOLUTION APPROVING THE INTEGRATED RESOURCE PLAN FOR THE CITY OF BURLINGTON UTILITIES PERTAINING TO PLANNING FOR NEW ENERGY SOURCES**

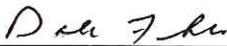
WHEREAS, the City of Burlington has prepared a Integrated Resource Plan in accordance with Department of Energy Regulations at 10 CFR part 905, Subpart B for submittal accordance to the Western Area Power Administration in accordance with the regulations; and

WHEREAS, the City of Burlington has considered all matters it deemed necessary or appropriate to enable it to review, evaluated and reached an informed conclusion as to completeness and approval of the Integrated Resource Plan as supplemented and has determined that the Integrated Resource Plan as supplemented is complete and in the best interests of the City of Burlington.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BURLINGTON, COLORADO, THAT:**

1. The Integrated Resource Plan as supplemented is determined complete and is approved for submittal to the Western Area Power Administration pursuant to Department of Energy Regulations at 19CFR part 905, Subpart B, and provides for the overall direction of activities related to providing adequate and reliable electric services; and further,
2. The City Administrator of the City of Burlington is authorized and directed to execute such planning activities as are necessary to provide reliable electric energy consistent with the Integrated Resource Plan as supplemented.

Adopted this 24<sup>th</sup> day of April, 2017.

  
 \_\_\_\_\_  
 Dale Franklin, Mayor

  
 \_\_\_\_\_  
 Shelly Clark, City Clerk

STATE OF COLORADO )  
 )ss.  
County of Kit Carson )

**CLERK'S CERTIFICATE**

That I, Shelly Clark, the official City Clerk of the City of Burlington, do by these presents say that the foregoing Resolution was authorized and adopted by the City Council of the City of Burlington on the 24<sup>th</sup> day of April, 2017.

DATED this 24<sup>th</sup> day of April, 2017.

  
\_\_\_\_\_  
Shelly Clark, City Clerk

[SEAL]

STATE OF COLORADO )  
 )ss.  
County of Kit Carson )

I, Shelly Clark, a Notary Public in and for the County of Kit Carson in the State of Colorado, do hereby certify that Dale Franklin, Mayor of the City of Burlington in the County of Kit Carson in the State of Colorado, who is personally known to me to be the person whose name is subscribed to the foregoing Resolution, appearing before me this day in person, acknowledged that he signed, executed, sealed and delivered the said instrument in writing as his free and voluntary act and deed as such Mayor and as the free and voluntary act of the City of Burlington in the County of Kit Carson in the State of Colorado, for the uses and purposes therein set forth.

Given under my hand and notarial seal this 24<sup>th</sup> Day of April, 2017.



  
\_\_\_\_\_  
Notary Public

My Commission Expires: 8-19

## INTEGRATED RESOURCE PLAN (IRP)

Western Area Power Administration's (WAPA) customers must comply with the requirements of the Energy Planning and Management Program (EPAMP (10 CFR Part 905)) to meet the objectives of Section 114 of the Energy Policy Act of 1992 (EPAct). A WAPA customer is any entity that purchases firm capacity with or without energy, from WAPA under a long-term firm power contract. Integrated resource planning allows customers to meet the objectives of Section 114 of EPAct.

Integrated resource planning is a planning process for new energy resources that evaluates the full range of alternatives, including new generating capacity, power purchases, energy conservation and efficiency, renewable energy resources, district heating and cooling applications, and cogeneration, to provide reliable service to electric consumers. An IRP supports utility-developed goals and schedules. An IRP must treat demand and supply resources on a consistent and integrated basis. The plan must take into account necessary features for system operation, such as diversity, reliability, dispatch ability, and other risk factors. The plan must take into account the ability to verify energy savings achieved through energy efficiency and the projected durability of such savings measured over time. (See 10 CFR § 905.11 (a)).

### **Who May Use This Form:**

Utilities that primarily provide retail electric service that have limited staff, limited resource options, and obtain a significant portion of its energy needs through purchase power contracts are eligible to use this form. Utilities using this form may generate a limited amount of energy if the generating resources are primarily used as back up resources, to support maintenance and outages, or during periods of peak demand.

### **Completing This Form:**

To meet the Integrated Resource Planning reporting requirement, complete this form in electronic format in its entirety. Unaddressed items will be deemed incomplete and the IRP may not be eligible for approval. All of the data fields in this form automatically expand. Additional information may be attached to and submitted with this report. WAPA reserves the right to require supporting back-up materials or data used to develop this report. If there is any conflict between this form and the requirements defined in EPAMP, the requirements in EPAMP shall prevail.

### **Submit the completed report with a cover letter to:**

Attention: Power Marketing Manager  
Western Area Power Administration  
Rocky Mountain Region  
P.O. Box 3700  
5555 E. Crossroads Blvd.  
Loveland, CO 80539-3003

## EPAMP Overview

The Energy Planning and Management Program (EPAMP) is defined in the Code of Federal Regulations in Title 10, Part 905 (10 CFR 905). The purposes of EPAMP are to meet the objectives of the Energy Policy Act of 1992 (EPAAct) while supporting integrated resource planning; demand-side management, including energy efficiency, conservation, and load management; and the use of renewable energy.

EPAMP was initially published in the Federal Register at 60 FR 54714 on October 20, 1995, and revised in 65 FR 16795 on March 30, 2000, and 73 FR 35062 on June 20, 2008. 10 CFR § 905.11 defines what must be included in an IRP.

WAPA's Energy Services Web site

(<https://www.wapa.gov/EnergyServices/Pages/energy-services.aspx>) provides extensive information on integrated resource planning and reporting requirements. If you have questions or require assistance in preparing your IPR, contact your WAPA regional Energy Services representative.

## IRP Content

Cover Page .....	Customer Name & Contact Information
Section 1 .....	Utility/Customer Overview
Section 2 .....	Future Energy Services Projections (Load Forecast)
Section 3 .....	Existing Supply-Side Resources
Section 4 .....	Existing Demand-Side Resources
Section 5 .....	Future Resource Requirements and Resource Options
Section 6 .....	Environmental Effects
Section 7 .....	Public Participation
Section 8 .....	Action Plan and Measurement Strategies
Section 9 .....	Signatures and Approval

# INTEGRATED RESOURCE PLAN (IRP) 5-Year Plan

<b>Customer Name:</b>
<b>City of Burlington</b>

<b>IRP History:</b> Check one as applicable.	
	<b>This is the submitter's first IRP submittal.</b>
<b>x</b>	<b>This submittal is an update/revision to a previously submitted IRP.</b>

<b>Reporting Dates:</b>	
<b>IRP Due Date:</b>	February 14, 2017
<b>Annual Progress Report Due Date:</b>	February 14, annually

<b>Customer Contact Information:</b> Provide contact information for your organization. The contact person should be able to answer questions concerning the IRP.	
<b>Customer Name:</b>	City of Burlington
<b>Address:</b>	415 15 <sup>th</sup> Street
<b>City, State, Zip:</b>	Burlington, Co. 80807
<b>Contact Person:</b>	Tim Ellis
<b>Title:</b>	Public Works Director
<b>Phone Number:</b>	719-346-8652
<b>E-Mail Address:</b>	Tim.ellis@burlingtoncolo.com
<b>Website:</b>	Burlingtoncolo.com

<b>Type of Customer:</b> Check one as applicable.	
<b>X</b>	<b>Municipal Utility</b>
	<b>Electric Cooperative</b>
	<b>Federal Entity</b>
	<b>State Entity</b>
	<b>Tribal</b>
	<b>Irrigation District</b>
	<b>Water District</b>
	<b>Other (Specify):</b>

**SECTION 1****UTILITY/CUSTOMER OVERVIEW****Customer Profile:**

Enter the following data for the most recently completed annual reporting period. Data may be available on form EIA-861, which you submit to the U.S. Energy Information Administration (EIA).

<b>Reporting Period</b>	
Reporting Period Start Date (mm/dd/yyyy)	1/1/2016
Reporting Period End Date (mm/dd/yyyy)	12/31/16
<b>Energy Sales &amp; Usage</b>	
Energy sales to Ultimate End Customers (MWh) - Net	30,744 MWh
Energy sales for Resale (MWh)	
Energy Furnished Without Charge (MWh)	
Energy Consumed by Respondent Without Charge (MWh)	
Total Energy Losses (MWh entered as positive number)	523 MWh
Total Energy Usage (sum of previous 5 lines in MWh)	31,267 MWh
<b>Peak Demand (Reporting Period)</b>	
Highest Hourly Summer (Jun. – Sept.) Peak Demand (MW)	9.511 MW
Highest Hourly Winter (Dec. – Mar.) Peak Demand (MW)	5.821 MW
Date of Highest Hourly Peak Demand (mm/dd/yyyy)	07/20/2016
Hour of Highest Hourly Peak Demand (hh AM/PM)	5:00 PM
<b>Peak Demand (Historical)</b>	
All-Time Highest Hourly System Peak Demand (MW)	9.517 MW
Date of All-Time Hourly System Peak Demand (mm/dd/yyyy)	06/27/2012
Hour of All-Time Hourly Peak System Demand (hh AM/PM)	4:00 PM
<b>Number of Customers/Meters (Year End of Reporting Period)</b>	
Number of Residential Customers	1523
Number of Commercial Customers	291
Number of Industrial Customers	0
Other (Specify): <b>Lg. Commercial/Industrial</b>	57
Other (Specify): <b>City</b>	48
Other (Specify):	
Other (Specify):	
Other (Specify):	

### **Customer Service Overview:**

Describe your customer service territory and the services provided. Include geographic area, customer mix, key customer and significant loads, peak demand drivers, competitive situation, and other significant or unique aspects of the customer and/or service territory. Provide a brief summary of the key trends & challenges impacting future resource needs including population changes, customer growth/losses, and industrial developments.

- City of Burlington provides electricity to residential, commercial and industrial customers located in the City limits, with three commercial and four residential customers outside of Burlington.
- Located in northeastern Colorado with a large agricultural base.
- Burlington currently has 57 large commercial customers.
- The City provides services to 234 small commercial customers.
- Peak Demand for High Users:
  - Hospital
  - Hotels
  - Schools
  - Kit Carson County Correctional Facility
- Burlington has added several new businesses and seems to be stable even with the closing of the prison, with electrical demands making up for the loss of demand due to closure of our largest commercial user. New businesses include Bomgaars, Love's, Fairfield Inn, O'Reilly Auto Parts and Woodspring Suites.



**Electricity Utility Staff & Resources:**

Summarize the number of full-time equivalent employees by primary functions such as power production, distribution, and administration. Describe any resource planning limitations, including economic, managerial, and/or resource capabilities.

-The City of Burlington has six electric production employees. Two administrative employees, and four electric distribution employees.

**Historical Energy Use:**

Enter the peak system demand and total annual energy use for the preceding ten (10) reporting years. For total energy, include retail sales, energy consumed or provided without charge, and system losses.

Reporting Year	Peak Demand (MW)	Total Energy (MWh)
2007	6.86	29,790
2008	7.10	30,540
2009	7.01	30,610
2010	7.16	32,300
2011	7.25	32,640
2012	8.21	32,911
2013	7.51	32,891
2014	7.60	32,227
2015	7.13	31,117
2016	8.06	30,744

**SECTION 2****FUTURE ENERGY SERVICES PROJECTIONS****Load Forecast:**

Provide a load forecast summary for the next ten (10) years; **and** provide a narrative statement describing how the load forecast was developed. Discuss any expected future growth. If applicable, you may attach a load forecast study and briefly summarize the results in this section. (See 10 CFR § 905.11 (b) (5)).

Load Forecast:

Reporting Year	Peak Demand (MW)	Total Energy (MWh)
2017	7.9	30,495
2018	8.0	30,981
2019	8.1	31,472
2020	8.2	32,108
2021	8.3	32,467
2022	8.4	33,061
2023	8.4	32,874
2024	8.5	33,120
2025	8.6	33,238
2026	8.7	33,694

Narrative Statement:

The city of Burlington is forecasting little growth over the next ten years. With the loss of our biggest commercial user, demand is anticipated to decrease for 2017 leveling off in 2018. Beyond 2018, growth will be slow, anticipated to be no greater than 1.5% / yr.

**Existing Supply-Side Resource Summary:**

Provide a general summary of your existing supply-side resources including conventional resources, renewable generation, and purchase power contracts (including Western Area Power Administration contracts). Describe the general operation of these resources and any issues, challenges, or expected changes to these resources in the next five (5) years. (See 10 CFR § 905.11 (b) (1)).

Burlington has a long term supply agreement with PSCO-Xcel to supply power and energy in excess of the western allocation. This agreement does not allow for Burlington to generate its own power except during emergency situations, such as transmission outages or substation maintenance. The agreement with PSCO-Xcel is in effect until September of 2029.

The City of Burlington purchases all of its power from PSCO-Xcel at 115 kV, delivered through a transmission line owned by Tri-State Generation and Transmission. The delivery point is the distribution substation located on County Road V approximately one mile east of town, next to the Core Civic Prison. Tri-State Generation and Transmission owns the transmission facilities in the region surrounding the City of Burlington.

The substation was built in 1974 by Public Service Company of Colorado, which is now PSCO-Xcel. The substation was expanded in 2000 to include a second and larger power transformer and the 13.8kV bus with eight bays.

**Existing Generation Resources:**

List your current supply-side resources, including conventional resources and renewable generation. If you do not own any generating resources, insert N/A in the first row. Insert additional rows as needed.

<b>Resource Description</b> (Identify resources as base load, intermediate, or peaking)	<b>Fuel Source</b>	<b>Rated Capacity (MW)</b>	<b>In-Service Date (Year)</b>	<b>Estimated Expiration/Retirement Date (Year)</b>
N/A				

**Existing Purchase Power Resources:**

List your current purchase power resources. Define whether the contract provides firm service, non-firm service, all requirements or another type of service. Include Western Area Power Administration resources. If applicable, include a summary of resources that are under a net metering program. Insert additional rows as needed.

<b>Resource Description</b>	<b>Fuel Source</b> (If applicable)	<b>Contracted Demand (MW)</b>	<b>Type of Service</b> (Firm, Non-firm, Requirements, Other)	<b>Expiration Date (Year)</b>
Xcel Energy	Coal, Gas Wind	N/A	Firm	2029
WAPA	N/A	Summer=>1487 Winter =<1076	Non-Firm	2054
TRI-STATE	N/A	Summer=>1476 Winter=>1066	Transmission Only	N/A

**SECTION 4****EXISTING DEMAND-SIDE RESOURCES**

Demand-side programs alter a customer's use pattern and include energy conservation, energy efficiency, load control/management, education, and distribution system upgrades that result in an improved combination of energy services to the customer and the ultimate consumer.

**Existing Demand-Side Resources:**

List your current demand-side programs, including energy conservation, energy efficiency, load control/management, education, or maintenance plans, or system upgrades. Programs may impact the utility distribution system, municipally owned facilities, and/or end-user energy consumption. Refer to Section 9 of this form for a list of example programs. Insert additional rows as needed. (See 10 CFR § 905.11 (b) (1)).

<b>Program Description</b>	<b>Estimated Program Savings (MW and/or MWh if known)</b> (Include annual impact and impact over the life of the program if known.)
Water restrictions In the summer to help with well load management	Unknown
Changing lighting in the parks to more efficient LED	Unknown
Changing Christmas lights to LED	Unknown
Give customers energy saving tips on their utility bills	Unknown
Encourage people to buy energy efficient products	Unknown
Educational handouts to third grade students on the importance of energy saving	Unknown
Information flyers distributed to customers for customers for billing on energy savings tips	Unknown

**SECTION 5****FUTURE RESOURCE REQUIREMENTS  
AND RESOURCE OPTIONS****Balance of Loads and Resources (Future Resource Requirements):**

Provide a narrative statement that summarizes the new resources required to provide retail consumers with adequate and reliable electric service during the 5-year resource planning period. Identify any federal or state regulations that may impact your future resource requirements. If you are not experiencing or anticipating load growth and a need for new resources, describe your current procedure to periodically evaluate the possible future need for new resources.

**The city is under contract with Xcel until September of 2029.**

**We are in the final stages of converting 4.16 kV system to 13.8 kV, which will reduce losses and improve voltage regulation. This conversion should be complete in the next five years.**

**The city expects growth to be slow over the next five years, so the need for expansion of system will be just minor upgrades.**

**Identification of Resource Options**

Identification and comparison of resource options is an assessment and comparison of existing and future supply-side and demand-side resources available to a customer based upon size, type, resource needs, geographic area, and competitive situation. Resource options evaluated must be identified. The options evaluated should related to the resource situation unique to each WAPA customer as determined by profile data such as service area, geographical characteristics, customer mix, historical loads, projected growth, existing system data, rates, financial information, and load forecast. (See 10 CFR § 905.11 (b) (1)).

Considerations that may be used to develop potential resource options include cost, market potential, consumer preferences, environmental impacts, demand or energy impacts, implementation issues, revenue impacts, and commercial availability. (See 10 CFR § 905.11 (b) (1) (iii)).

**Future Supply-side Options:**

List the future supply-side resource options that were considered and evaluated, including, but not limited to conventional generation, renewable generation, and power purchase contracts. Include a brief discussion on the applicability of each option for further consideration or implementation based on your system requirements and capabilities. If new resources are not required during the 5-year resource planning period, please indicate that below. Insert additional rows as needed. (See 10 CFR § 905.11 (b) (1)).

Supply-Side Option	Applicability for Implementation or Further Consideration
N/A	No need for a five year plan because of WAPA and Xcel contracts

**Future Demand-side Options:**

List the future demand-side resource options that were considered and evaluated. Demand-side programs alter a customer's use pattern and include energy conservation, energy efficiency, load control/management, education, and distribution system upgrades that result in an improved combination of energy services to the customer and the ultimate consumer. Include a brief discussion on the applicability of each option for further consideration or implementation based on your system requirements and capabilities. Insert additional rows as needed. (See 10 CFR § 905.11 (b) (2)).

<b>Demand-Side Option</b>	<b>Applicability for Implementation or Further Consideration</b>
Continue water restrictions	Ordinance passed to add to Code Book.
Continue to educate customers on how to conserve energy	Put information on bills and website.
Energy Efficient Furnaces	When City replace furnaces.
Well Load Management Program	Water Restrictions.
Safeway Circuit	Convert from 4.16kV to 13.8kV
Hospital Circuit	Convert from 4.16kV to 13.8kV
24 upgrade	Convert to 336 on the Northside of Railroad

**Resource Options Chosen:**

Describe the resource options that were chosen for implementation or further consideration and clearly demonstrate that decisions were based on a reasonable analysis of the options. Resource decisions may strike a balance among applicable evaluation factors such as cost, market potential, customer preferences, environmental impacts, demand or energy impacts, implementation issues or constraints, revenue impacts, and commercial availability. (See 10 CFR § 905.11 (b) (1) (iv)).

- Burlington is currently under contract with Xcel which requires no additional resources through this resource planning period.

**Environmental Effects:**

To the extent practical, WAPA customers must minimize environmental effects of new resource acquisitions and document these efforts. IRPs must include a qualitative analysis of environmental impacts in summary format. Describe the efforts taken to minimize adverse environmental effects of new resource acquisitions. Describe how your planning process accounts for environmental effects. Include a discussion of policies you conform with or adhere to, and resource decisions that have minimized or will minimize environmental impacts by you and/or your wholesale electricity supplier(s). WAPA customers are neither precluded from nor required to include a qualitative analysis of environmental externalities as part of the IRP process. If you choose to include a quantitative analysis, in addition to the summary below, please attach separately. (*See 10 CFR § 905.11 (b) (3)*).

Burlington supplies all of its energy needs from Xcel and Western. The Colorado Public Utilities Commission regulates public service. The United States Congress governs Western through the Department of Energy. As such these entities are required to meet all Federal and State regulations for environmental issues and concerns. The City believes that its suppliers will perform all the necessary duties to remain in compliance with environmental regulations.

The City of Burlington has renewable energy resources with Xcel Energy contract. The city is at approximately 30% renewable energy with a goal of 40% by next year, and an ultimate goal of 60% by the year 2030.

**Public Participation:**

Customers must provide ample opportunity for full public participation in preparing and developing an IRP. Describe the public involvement activities, including how information was gathered from the public, how public concerns were identified, how information was shared with the public, and how your organization responded to the public's comments. (See 10 CFR § 905.11 (b) (4)).

**The City of Burlington is currently working on collaborative efforts with the new Administration to help with citizen involvement.**

**IRP has been made available for public viewing on the City of Burlington website. Notice of such viewing posted on City of Burlington monthly bills. Final IRP will also be posted on Western Area Power Administration Energy Services Website.**

## SECTION 8

## ACTION PLAN & MEASUREMENT STRATEGIES

### **Action Plan Summary:**

Describe the high-level goals and objectives that are expected to be met by the implementation of this resource plan within the 5-year resource planning period. Include longer term objectives and associated time period(s) if applicable. (See 10 CFR § 905.11 (b) (2)) and (See 10 CFR § 905.11 (b) (6)).

These will be taking place during our Integrated Resource Plan period of 2017-2022

- Educate customers about benefits of Energy Efficiency and reducing energy consumed by the City of Burlington.
  
- Promote Energy Efficiency throughout city owned properties and business customers.
  
- Promote Energy Audits for residential customers to promote Energy Efficiency.
  
- Provide adequate and reliable energy.



**Specific Actions:**

List specific actions you will take to implement your plan over the 5-year planning horizon.

**New Supply-Side Resource Acquisitions:**

List new resource options your organization is planning to implement, investigate, or pursue in the next five years. Include conventional generation, renewable resources, net metering programs, and purchase power contracts. Include key milestones such as the issuing an RFP, executing a contract, or completing a study. (See 10 CFR § 905.11 (b) (2)).

<b>Proposed New Resource</b>	<b>Begin Date</b>	<b>Est. New Capacity (MW)</b>	<b>Milestones to evaluate progress and/or accomplishments</b>
No need for new resource because of WAPA and Xcel contracts			

**New Demand-Side Programs & Energy Consumption Improvements:**

List energy efficiency, energy conservation, and load management programs your organization is planning to implement or evaluate in the next five years. Include key milestones to evaluate the progress of each program. Insert additional rows as needed. (See 10 CFR § 905.11 (b) (2)).

Example programs could include:

- Education programs & communications
- Energy efficient lighting upgrades
- Energy audits
- Weatherization & Insulation
- Window/doors upgrades
- Boiler, furnace or air conditioning retrofits
- Programmable thermostats
- Equipment inspection programs
- Use of infrared heat detection equipment for maintenance
- Tree-trimming/brush clearing programs
- Electric motor replacements
- Upgrading distribution line/substation equipment
- Power factor improvement
- Loan arrangements for energy efficiency upgrades
- Rebate programs for energy efficient equipment
- Key account programs
- Load management programs
- Demand control equipment
- Rate designs
- Smart meters (Time-of-Use Meters)

Proposed Items	Begin Date	Est. kW capacity savings per year	Est. kWh savings per year	Milestones to evaluate progress and/or accomplishments
Energy efficient lighting	2017			
Tree Trimming	On Going			Limited outages due to tree limbs on power lines
Upgrade Distribution system	2017-2018			Better voltage to customers in peak summer hours
New Safeway circuit conversion from 4.16kV to 13.8kV \$95,000.00	2017			Complete project
New Hospital circuit from 4.16kV to 13.8kV this includes 300 ft of underground \$110,000	2018			Complete project
24 upgrade to 336 on North side of Railroad \$100,000	2018			Complete project

**Measurement Strategies:**

Describe your plan to evaluate and measure the actions and options identified in the IRP to determine if the IRP's objectives are being met. The plan must identify and include a baseline from which you will measure the IRP implementation's benefits. *(See 10 CFR § 905.11 (b) (6)).*

- Once a year the IRP will be reviewed and then submitted to Western Area Power
- We will track progress of programs, and review results with staff and City Council annually

**SECTION 9****SIGNATURES AND APPROVAL****IRP Approval:**

Indicate that all of the IRP requirements have been met by having the responsible official sign below; **and** provide documentation that the IRP has been approved by the appropriate governing body (i.e. provide a copy of the minutes that document an approval resolution). (See 10 CFR § 905.11 (b) (4)).

<b>Dale Franklin</b>	<b>Mayor</b>
(Name – Print or type)	(Title)
<i>Dale Franklin</i>	<i>4/26/17</i>
(Signature)	(Date)

**Other Information:**

(Provide/attach additional information if necessary)

**IRP Posting Requirement:**

10 CFR § 905.23 of the EPAMP as amended effective July 21, 2008, facilitates public review of customers' approved IRPs by requiring that a customer's IRP be posted on its publicly available Web site or on WAPA's Web site. Please check the method in which you will comply with this requirement within thirty (30) days of receiving notification the IRP has been approved:

<input type="checkbox"/>	Customer will post the approved IRP on its publicly available website and send the URL to WAPA.
<input checked="" type="checkbox"/>	Customer would like WAPA to post the approved IRP on WAPA's website.

**IRP Updates:**

WAPA's customers must submit updated IRPs every five (5) years after WAPA's approval of the initial IRP.

**IRP Annual Progress Reports:**

WAPA's customers must submit IRP progress reports each year within thirty (30) days of the anniversary date of the approval of the currently applicable IRP. Annual progress reports can be submitted using WAPA's on-line reporting tool, which can be accessed at:

<http://www.wapa.gov/FormsAuth/Login.aspx?ReturnUrl=/irpsubmit/irpsubmit.aspx>