

Jobs *ONLINE* set to go

DOE Jobs ONLINE, the new automated Human Resources hiring program developed by QuickHire, will be available for Western jobs beginning Feb. 26. Western is one of seven DOE organizations that will run pilot programs to test this new automated recruitment and staffing software. The pilot studies will run about two years.

Initially, applicants will register in the system, develop a resume and sign up for e-mail notification for

the job series that interest them. Using a login ID and password, applicants can update their information at any time. Once registered, they can apply for vacancies by responding to job statement questions about their eligibility and experience in a check-the-box-format. Answers to the

questions will ultimately be used to assess the best-qualified applicants.

To implement the new recruitment system, Western's HR staff installed the Jobs ONLINE software and developed assessment questions for a number of job classification series. "Human Resources staff and subject matter experts throughout Western are to be congratulated for the work performed thus far," said Project Manager **Tom Navarro**. They will continue to work on other series.

Several of our Jobs ONLINE site coordinators began training supervisors and employees earlier this month. "The system is much easier to use than our present one, and we anticipate that the number and quality of applicants will increase. In addition, it is a much faster system requiring fewer resources to administer," said Navarro. ✍



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